



Chemical Engineering Teaching Associate

To support the needs of a rapidly expanding faculty and staff, Texas A&M University at Qatar is seeking a full time staff to perform the following tasks and responsibilities:

- Grade assignments, laboratory reports and quizzes for the Chemical Engineering Program.
- Hold recitation/problem solving sessions, training sessions in the use of software packages, and/or exam review sessions.
- Hold office hours for one-to-one tutoring.
- Maintain the WebCT homepage and the e-mail list for assigned courses.
- Edit, photocopy, scan and Web post handouts and solutions.
- Keep track, organize, and save ABET and course evaluations statistics.
- Help students with projects and in chemical engineering laboratories.
- Other duties as required.

The successful candidate must have a bachelor's degree in chemical engineering or closely related field, or any equivalent combination of training and experience, two years experience in education, scientific research, clinical, operational, managerial or experimental work. Candidates with master's degree in chemical engineering or closely related field and with experience as a teaching assistant are preferred. Requires excellent oral and written communication skills in English, ability to multi-task and work cooperatively with others.

To apply, please e-mail your resume to alia.fakhr@qatar.tamu.edu





Chemical Engineering Technical Laboratory Coordinator

To support the needs of a rapidly expanding faculty and staff, Texas A&M University at Qatar is seeking an individual to perform the following tasks and responsibilities:

- Organize the chemical engineering laboratories so that they are effectively configured to maximize the student learning environment.
- Determine the need for equipment and supplies and arrange purchasing, receipt, and inventory of all laboratory goods and supplies.
- Coordinate with faculty and ensure that the chemical engineering laboratories are set-up and ready for classes.
- Supervise and assist students in conducting chemical engineering experiments following safety and lab protocols.
- Assist with student and faculty research projects.
- Perform other duties may assigned by the chemical engineering program coordinator.

The successful candidate must have Bachelor's degree in chemical engineering or closely related field and three years experience in chemical engineering to include hands-on experience in the operation of teaching laboratories. Requires excellent oral and written communication skills in English, ability to multi-task and work cooperatively with others and with people of diverse backgrounds. Candidates with master's degree in chemical engineering or closely related field, with experience in higher education are preferred.

To apply, visit <https://tamujobs.tamu.edu> and apply for vacancy N.O.V. 081199 (Technical Laboratory Coordinator)



